



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

“Jefferson County: Responsible government  
advancing quality of life”

**\*REVISED 11-04-2014**

## MEMORANDUM

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** October 30, 2014

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of November 3, 2014

|                                       |  |                      |   |
|---------------------------------------|--|----------------------|---|
| <b>November 3, 2014<br/>Monday</b>    | <b>*Parks Committee (Agenda Revised)</b>                                   | <b>9:30 a.m.</b>     | <b>Jefferson County Courthouse<br/>Rm 202</b>   |
| <b>November 4, 2014<br/>Tuesday</b>   | Governor & Partisan General Election                                       |                      |   |
|                                       | Highway Committee  | 8:00 a.m.            | Highway Office<br>141 W. Woolcock St, Jefferson   |
|                                       | <del>Finance Committee (Canceled)</del>                                    | <del>9:00 a.m.</del> | <del>Jefferson County Courthouse<br/>Rm 112</del>   |
|                                       | Aging & Disability Resource Center Advisory Committee (ADRC)               | 1:00 p.m.            | Human Services<br>1541 Annex Rd, Jefferson  |
| <b>November 5, 2014<br/>Wednesday</b> | Infrastructure Committee   | 9:00 a.m.            | Human Services<br>1541 Annex Rd, Jefferson  |
| <b>November 6, 2014<br/>Thursday</b>  | Fair Park Committee  | 8:00 a.m.            | Fair Park Activity Center<br>503 N. Jackson Ave, Jefferson  |
|                                       | Board of Canvassers<br>Canvass votes cast at the November 4, 2014 Election | 8:30 a.m.            | Jefferson County Courthouse<br>Rm 109   |
|                                       | <b>*HOME Consortium Board (Agenda Added)</b>                               | <b>9:00 a.m.</b>     | <b>Waukesha Administration Building<br/>515 W. Moreland Blvd. Rm 355/359<br/>Waukesha, WI 53188</b> |
| <b>November 7, 2014<br/>Friday</b>    | WI River Rail Transit Commission   | 10:00 a.m.           | Dane County Highway Garage<br>2302 Fish Hatchery Rd, Madison  |
|                                       | WI Counties Utility Tax Association  | 10:30 a.m.           | WI Counties Association<br>22 E. Mifflin, Madison   |
| <b>November 8, 2014<br/>Saturday</b>  | No Scheduled County Meetings   |                      |   |
| <b>November 9, 2014<br/>Sunday</b>    | No Scheduled County Meetings   |                      |   |

**AGENDA \*REVISED 10-30-2014**

**JEFFERSON COUNTY PARKS COMMITTEE**

**Jefferson County Courthouse  
311 South Center Avenue, Rm 202  
Jefferson WI 53549**

**November 3, 2014 @ 9:30 a.m.**

Committee: Augie Tietz, Chairman, Mike Kelly, Vice Chair, Matt Foelker, Secretary, Walt Christensen, Laura Payne

1. Call to Order
2. Roll Call
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Approval of the October 6, 2014 Meeting Minutes
7. Communications
  - a. Email from Clare Carlson GHA Workday Set, Bird Walk, GHA Trails – Zeloski Marsh Spur
  - b. New Dog Park Calendars are Now Available – Jefferson County Living
  - c. County Dog Park Calendars for Sale – Daily Jefferson County Union
8. Discussion and Possible Decision on Kemmeter Farm Rental Bids
9. Discussion and Possible Decision on Proposed Interurban Bike Trail Funding
10. Discussion and Possible Decision on Handicapped Fishing Warf (Blackhawk Island)
11. \*Discussion and Possible Decision on amending the dog park fees in the Parks Ordinance
12. Update on Crawfish River Park Design Charrette and Visioning Session
13. Update on Youth Hunt Program
14. Update on Surplus Wood Sale
15. Update on 2015 Dog Park Calendar
16. Update on Grants for Dorothy Carnes and Rock River Park
17. Update on Watertown Outboarders
18. Update on Mountain Biking Facility at Human Services
19. Update on Dog Park Events
20. Update on 2015 Jefferson County Parks Budget
21. Update on Park Areas for Special Needs Individuals
22. Update on 2014 Parks Department Budget
23. Update on Glacial Heritage Area (GHA) Project
24. Update on HWY 26 by-pass & Glacial River Bike Trail
25. Set Tentative Meeting Dates/Times for: December 1, 2014 at 9:30 a.m.
26. Adjourn

**The Committee may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101, 24 hours prior to the meeting, so appropriate arrangements can be made.**



## Agenda

# Jefferson County Highway Committee Meeting

Tuesday, November 4, 2014

8:00 a.m.

Office of the Highway Commissioner – Committee Room  
141 West Woolcock Street  
Jefferson, Wisconsin

**Committee Members:** George Jaeckel - Chairman, Walt Christensen - Vice Chairman, Al Counsell - Secretary, Carlton Zentner, Ron Buchanan

**Highway Commissioner:** William T. Kern

### AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Approve minutes from October 7, 2014 Highway Committee meeting
7. Communications
8. Old Business    a. None
9. New Business    a. Approve 2015 Routine Maintenance Agreement with the Wisconsin Department of Transportation  
                              b. Review resolution for Implements of Husbandry (IOH) new permit process  
                              c. Review monthly financial account summary
10. Highway Operations Report
11. Review and approve vouchers
12. Set Next Meeting Date – December 2, 2014
13. Adjourn
14. Project Tour - CTH N (CTH B - CTH A)\*

*Note: The Highway Committee may discuss and/or take action on any item specifically listed on the agenda. The Highway Committee will be taking a tour of the CTH N project, if anyone is interested in joining the tour, please contact the Highway Commissioner at least 24 hours in advance of the meeting.*

*"Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made."*



**Aging & Disability Resource Center Advisory Committee**

Jefferson County Human Services Department  
**Health/Human Services Conference Room**  
1541 Annex Road  
Jefferson, WI 53549

Tuesday, November 4, 2014  
1:00 PM

**Committee Members:** Carol Battenberg, Ellen Haines, Dan Krause, Jim Mode, Georganne Mortensen, Carolyn Niebler, Earlene Ronk, Darlene Schaefer & Connie Stengel

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review Agenda
5. Public Comment
6. Approval of 10/7/2014 Minutes
7. Communications
8. ADRC Report
12. Review 2015 *Draft* Elderly & Disabled Transportation Grant Application
13. Review and Approve 2015 Aging Unit Plan Amendment
14. Review and discuss Family Caregiver Support Handout
15. Senior Dining Program
  - a. Evaluations
  - b. Cost of Meals & Suggested Donation
  - c. Expenditures/Revenue through 9/30/2014
16. Set next meeting date and possible agenda items: December 2, 2014
17. Adjourn

**The Committee may discuss and/or take action on any item specifically listed on the agenda**

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**

# Infrastructure Committee

## AGENDA

Human Services  
1541 Annex Road  
Jefferson, WI 53549  
November 5, 2014

9:00 a.m.

### Committee Members

Greg David, Richard Jones - Chair, John Kannard, Mike Kelly - Secretary, Russell Kutz - Vice Chair

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Tour of Health & Human Services Building
7. Approval of the October 8 and October 14, 2014 Infrastructure Committee meeting minutes
8. Communications
9. Update on new Highway Facility
10. Discuss plans for old Highway Facility Site
11. Climate Quest Challenge Presentation
12. Central Services Financial Report
13. MIS Financial Report
14. Potential items for the Committee's next meeting
15. Set next meeting date (December 3, 2014)
16. Adjourn
17. Site visit to the Highway Facility Project – 1425 S. Wisconsin Drive – Jefferson.  
A quorum of the Highway Committee may be in attendance during the site visit.  
No County business will be conducted \*

All meetings in Room 112 at 9:00 a.m. unless noted

The Committee may discuss and/or take action on any item specifically listed on the agenda

***Individuals requiring special accommodations for attendance at the meeting or site visit to the Highway Facility Project should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.***

***\*This is an active construction site. Neither Maas Brothers Construction Co, Inc. nor Jefferson County will be liable for damage to property or injury to persons occurring on the site visit. Everyone attending must wear appropriate attire for a construction site, including footwear. Maas Brothers and Jefferson County reserve the right to limit access to the construction site due to safety concerns.***

**Fair Park  
Committee Members:**

**Blane Poulson, Chair**

**Matthew Foelker, Vice Chair**

**Jennifer Hanneman,  
Secretary**

**Al Counsell**

**Russell Kutz**

**FAIR PARK COMMITTEE  
MEETING AGENDA**

**November 6, 2014**

**8:00 a.m.**

**Jefferson County Fair Park  
Activity Center – Conference Room  
503 N. Jackson Avenue  
Jefferson, WI 53549**

1. Call to Order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law Requirements
4. Public Comment
5. Review agenda
6. Approve Minutes of October 2nd Meeting
7. Communications
8. Financial Report
9. Discussion and possible action of Fair 2015
10. Discussion and possible action of camping during Fair Week.
11. Fair Park Director's Report
12. Fair Park Supervisor's Report
13. Fair Office Report
14. Set next meeting dates (December 4, 2014 & January 2015) and Potential Future Meeting Agenda Items
15. Adjourn

**The Committee may discuss and/or take action on any item specially listed on the agenda.**

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made



C/o Waukesha County CDBG Program  
Lead Agent  
515 W. Moreland Blvd.  
Waukesha, WI 53188  
1.262.896.3370 (direct)  
1.262.896.8510 (fax)

C/o Wisconsin Partnership for Housing Development, Inc.  
Program Administrator  
121 South Pinckney Street Suite 420  
Madison, WI 53703  
1888.318.4486 (toll –free)  
1.608.258.5560 (direct)  
1.608.258.5565 (Fax)

The HOME Consortium  
Board of Directors Meeting  
Thursday, November 6, 2014  
515 W. Moreland Blvd. **Rm 355**  
Waukesha, WI 53188  
@ 9:00 A.M.

### **AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the October 16, 2014 Board Meeting
4. Public/Staff Comment – Correspondence
5. WI Partnership Fund Balance Report
6. WPHD 2015 Budget for HOME Administration and Contract Extension
7. Homebuyer Counseling Agency Preferred Provider List Contract Extension
8. Home Inspection Contract Extension
9. 2015 Slate of Officers
10. Hebron House of Hospitality Application for additional funds for Summit Avenue Apartments
11. Approval of Final 2015-2019 Consolidated Plan, 2015--2019 Analysis of Impediments, and 2015 Annual Action Plan
12. Adjournment

**All agenda items are potentially actionable**

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 48 hours prior to meeting.

# WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website [www.wrrtc.org](http://www.wrrtc.org)

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, November 7, 2014 Full Commission Agenda  
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons  
FROM: Mary Penn, WRRTC Administrator

## Wisconsin River Rail Transit Commission Full Commission Meeting

**Friday, November 7, 2014 @ 10 AM**

**Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI**

### *WRRTC's Schedule of Meetings:*

#### **2014**

|                   |  |
|-------------------|--|
| January 10        | <del>XCom Meeting</del> – Full Commission Meeting        |
| <b>February 7</b> | <b>Full Commission Meeting</b> – <del>Xcom Meeting</del> |
| March 7           | XCom Meeting   |
| April 4           | XCom Meeting   |
| <b>May 9</b>      | <b>Full Commission Meeting</b>                           |
| June 6            | XCom Meeting   |
| <b>July 11*</b>   | XCom Meeting   |
| <b>August 8</b>   | <b>Full Commission Meeting</b>                           |
| September 5       | XCom Meeting   |
| October 10        | XCom Meeting   |
| <b>November 7</b> | <b>Full Commission Meeting</b>                           |
| December 5        | XCom Meeting   |

**NOTE:** The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Dane County Highway Building** in Madison, WI.

**NOTICE is sent to:** County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.  
*Thank you for your interest and assistance.*

*To learn more about WRRTC, please visit our website at [www.wrrtc.org](http://www.wrrtc.org)*

**WRRTC MEETING NOTICE & AGENDA**



# Wisconsin River Rail Transit Commission

**Full Commission Meeting - Friday, November 7, 2014 @ 10 AM**  
**Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI**

*10 minutes estimated / Action Items*

1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Mary Penn
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Penn
4. Action Item. **Approval of Agenda** – Prepared by Penn
5. Action Item. **Approval of draft October Meeting Minutes**– Prepared by Penn
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Correspondence & Communications** – Discussion may be limited by the Chair
8. Updates. **Announcements by Commissioners** – No discussion permitted

## **REPORTS & COMMISSION BUSINESS**

*5 minutes estimated / Roasting & Possible Action*

9. **Discussion, commendations, and possible action concerning Resolution to honor retiring Frank Huntington, WDOT**– Alan Sweeney, Chair

*10 minutes estimated / Update & Possible Action*

10. **WRRTC Financial Report** – Jim Matzinger, Dane County CPA / WRRTC Accountant
  - Treasurer's Report for October and Payment of Bills

*10 minutes estimated / Update*

11. **Wisconsin & Southern Railroad's Report on Operations** – Ken Lucht, WSOR
  - Update on Monthly Maintenance Activities
  - Update on Capital Projects
  - Update on Business Development
  - Other Continuing Issues/ Topics

*10 minutes estimated / Update*

12. **WDOT Report**– Frank Huntington, Kim Tollers, WDOT

*5 minutes estimated / Update*

13. **WRRTC Administrator's Report** – Mary Penn, WRRTC Admin.

*5 minutes estimated / Possible Action*

14. **WRRTC 2014 Election of 3<sup>rd</sup> Vice Chair**

*10 minutes estimated / Discussion & Possible Action*

15. **Consideration and Possible Action on WSOR request for Written Approval for Proposed Railroad Capacity Expansion and Community Improvement Project (Alternative Plan)** – Ken Lucht, WSOR

*10 minutes estimated / Update & Discussion*

16. **Discussion in regard to ownership of Peters Road Bridge, Town of Sharon, Walworth County** – Alan Sweeney, WRRTC Chair

17. Action Item. **Adjournment**

# WISCONSIN COUNTIES UTILITY TAX ASSOCIATION

44 East Mifflin Street, Suite 605A, Madison, Wisconsin 53703

Phone: (608) 250-4685

## 2014-2015 Officers

### President

LAWRENCE WILLKOM  
(715) 723-5804  
Chippewa County

### Vice President

JOHN H. TRAMBURG  
(920) 484-3534  
Columbia County

### Secretary

William Goehring  
(920) 994-4749  
Sheboygan County

### Treasurer

LINDA SINKULA  
(920) 388-3251  
Kenosha County

### Executive Director

ALICE O'CONNOR  
Direct(608) 250-4685  
aod@constituencyservices.org

**Friday, November 7, 2014**

**WISCONSIN COUNTIES UTILITY TAX ASSOCIATION**

**10:30 A.M. – 1:00 P.M. (WORKING LUNCH)**

***NOTE: Wisconsin Counties Association  
22 E. Mifflin, Madison, WI 53703***

*Parking Instructions provided below*

## CALL IN INSTRUCTIONS:

**Conference Dial-in Number: (712) 432-0460**

**Participant Access Code: 115141#**

(Be sure to hit # key after you enter the number, this will take you into the conference call)

*If you are having trouble connecting, please call my assistant Kathy Midak at 608-250-4685, so she can assist you.*

## Member Counties

ASHLAND  
BUFFALO  
CHIPPewa  
COLUMBIA  
DOUGLAS  
DUNN  
GRANT  
JEFFERSON  
KENOSHA  
KEWAUNEE  
LA CROSSE  
MANTOWOC  
MARATHON  
MARINETTE  
OZAUKEE  
ROCK  
SHEBOYGAN  
VERNON  
WASHINGTON

- Call to Order - John Tramburg
- Roll Call- John Tramburg
- Approval of Minutes of May 9, 2014 (Attached)
- President's Report – Larry Willkom
- Treasurer's report - Supervisor Linda Sinkula
  - Balance Sheet
- Report of Executive Director – Alice O'Connor
- WCA Model resolution update
- WCA Report – Kyle Christianson
- Speaker TBD
- Other Issues
- Next Board Meeting Date
- Adjourn

**\*Note: Sandwiches will be delivered at noon for a working lunch.**

**\*Note: Come to Alice's office after parking your car and we can walk over together at 10:15 a.m. or meet at the hearing room. Call Alice if you get lost 608-225-9391.**